Making the most of Teams

Microsoft **Teams** is a collaboration and productivity tool that empowers workforces to chat, meet, call, and collaborate - all in one place. Governments and organisations across the globe are making the move to, and navigating the opportunities and challenges of remote working and **Teams** delivers an approach to foster a new culture of working together.

At a high level, managing an organisation-spanning Microsoft **Teams** environment is no easy task. Governance measures must be created and maintained to guard against sprawl, to secure internal data and ensure efficiency.

In our experience, organisations must focus on five key areas to get the most out of their investment in **Teams**:

Teams Governance

1. Policies and Procedures
2. Roles and Responsibilities

Configuration Guidelines

3. Organisation Structure for Teams and Channels

Continuous Improvement

4. Processes for Teams Lifecycle
5. Monitoring and Reporting

Our consultants have learned from other implementations of **Teams** and are able to help you address each of these points.

HOW CAN X4 CONSULTING HELP?

Policies and Procedures

Determining the most appropriate policies and procedures for your organisation to get the best balance between user freedom and IT control.

Roles and Responsibilities

Applying the right levels of role-based access control to suit the administrative access needs most appropriate for your organisation.

Organisation Structure for Teams and Channels

Understanding the default settings, global settings, user specific settings and groups settings and how these can be best applied to suit your organisational structure.
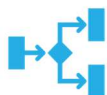
Processes for Teams Lifecycle

Understanding and implementing the most efficient and effective lifecycle for your organisation's unique needs.

Health Checks and Monitoring and Reporting

Providing the right amount of intervention to continuously assess how Teams can be optimised for your organisation.